**Fax to: Claims 1.800.248.9312**
From:_____
No#of pages:_____
Or Mail to: P.O. Box 100195
Columbia SC 29202-3266

# Group Supplemental Hospital Confinement Claim Form

Colonial Life.
*Making benefits count.*

**Fax this direction.**

**Please be sure to send the following Information:**

- ✓ A billing statement from your physician, medical practitioner, hospital, clinic, or medical facility
- ✓ Signed and dated authorization

**OPTIONAL SERVICE RELEASE AGREEMENT** – Please **initial** below for optional services. Any other marks used (check mark, x, etc.) will not be considered as authorization and will be processed as blank.
**I authorize Colonial Life to facilitate processing this claim by releasing its details to the individual inquiring on my behalf. Leave blank if you do not want anyone accessing your claim information.**
_____sales representative _____ plan administrator
_____spouse, family member or significant other: Name_____
_____I want Colonial Life to update me on the status of my claim through electronic messaging at my home phone number indicated on this form. Messages will be left with anyone that answers the phone or on my answering machine. To avoid blocked calls, I should program the number 1.800.325.4368 into my phone.
_____Yes, I want **ALL** payment(s) for this claim sent by overnight delivery. I understand payment(s) under $100.00 cannot be sent overnight and an $18.00 fee, which is subject to rate increases by carrier and **does not include weekend delivery,** will be deducted from my claim payment(s). **We are unable to overnight mail to a P.O. Box and you must notify us in writing to discontinue this service.**

***If your name has changed, please attach a copy of legal documentation (i.e. marriage certificate or driver's license)***

## Section 1 To be completed by Policy owner

**Please check the type of benefit you are claiming.**
☐ **Accidental Injuries Benefit (dislocation, emergency dental work, fracture). Complete Sections 1 and 2.**
☐ **Surgery with Anesthesia Benefit. Complete Sections 1 and 3.**
☐ **Hospital Confinement/Hospital Intensive Care Unit Confinement Benefit. Complete Sections 1 and 5.**
☐ **Ambulance: Attach a copy of the bill showing the charges incurred from the professional ambulance service. Complete Section 1**

| | | |
|---|---|---|
| **Claimant name** __Male __Female | **Birth Date** | **Claimant Social Security Number** |
| **Policy owner (First, Last)** | **Birth Date** | **Social Security Number** |

| | |
|---|---|
| **Mailing Address (Street or PO Box)** | **Apartment number** |
| **(City) (State) (Zip)** | **Home telephone** ( ) |
| **Policy owner e-mail address** | **Work Telephone** ( ) |

Colonial Life product are underwritten by Colonial Life & Accident insurance Company, for which Colonial Life is the marketing brand

60316-9

## Claim Fraud Statements

For your protection, the laws of several states, including Alaska, Arkansas, Delaware, Idaho, Indiana, Louisiana, Minnesota, New Hampshire, Ohio, Oklahoma, and others require the following statement to appear on this claim form. Fraud Warning : Any person who knowingly, and with intent to injure, defraud, or deceive an insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of insurance fraud, which is a felony.

Alabama: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly present false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

Arizona Residents : For your protection Arizona law requires the following statement to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

California, Rhode Island, Texas and West Virginia Residents : For your protection, California, Rhode Island, Texas and West Virginia law requires the following to appear on this form: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado Residents : It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

District of Columbia: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida Residents : Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kentucky : For your protection, Kentucky law requires the following to appear on this form: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Maine, Tennessee, Virginia and Washington Residents : It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Maryland Residents : Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

New Jersey and New Mexico : Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

New York Residents : Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Pennsylvania Residents : Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties

Oregon Residents : Any person who, knowingly and with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement that is relied upon by the insurer and is material to the content of the policy and to the risk assumed by the insurer, may be prosecuted for insurance fraud. There is no time limit on contestability in the event of fraud on the part of the insured.

Puerto Rico Residents : Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation with the penalty of a fine of not less than five thousand (5,000) dollars and not more than ten thousand (10,000) dollars, or a fixed term of imprisonment for three (3) years, or both penalties. If aggravating circumstances are present, the penalty thus established may be increased to a maximum of five (5) years; if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

**CERTIFICATION**

**Policy owner's Name_____ Social Security #_____**

I have checked the answers on this claim form and they are correct. I certify under penalty of perjury that my correct social security number is shown on this form. I acknowledge that I received the Claim Fraud Statements on page 2 of this form and that I read the statement required by the State Department of Insurance for my state, if my state was listed on the form. **Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.**

**Please remember to also sign and date the attached authorization required to process your claim.**

| X_____ | X _____ | X_____ |
|---|---|---|
| Claimant's Signature | Policy owner's Signature | Date (MM/DD/YYYY) |

| **Section 2 Accidental Injuries Benefit: These benefits are only payable for *covered* accidents.** **Refer to your certificate for required proof of loss requirements.** | | |
|---|---|---|
| **Patient Name** | **Patient DOB** | |
| **Date the accident occurred _____ (not when it was treated) Time of accident_____ am/pm** **(MM/DD/YYYY)**<br>**Check One: _____On-Job _____ Off-Job** | | |
| **Description of Accident:** | | |
| **Treating Doctor** | **Phone Number** | **Fax Number** |
| **Address (Street) (City) (State) (Zip Code)** | | |
| **The following sections to Be Completed by Physician** | | |
| **Section 3 Emergency Dental Work:** ***(Dental work must be the result of injuries received in a covered accident.)*** **Attach a copy of the bill showing the medical expenses incurred.** | | |
| **Circle whether emergency dental work resulted in: Extractions/Crowns /Treatment/Surgery**<br>**Date: _____**<br>**(MM/DD/YYYY)** | | |
| **FRAUD NOTICE: Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties. This includes Attending Physician portions of the claim form.** | | |
| **Doctor's/Dentist's Signature (completing this form): _____ Date: _____** **(MM/DD/YYYY)**<br>**Phone Number: ( )_____Fax Number: ( )_____** | | |

**Section 4 Surgery with Anesthesia Benefit and/or Fracture/Dislocation:** **Refer to your certificate for required proof of loss requirements. Ask your surgeon to complete the following section. Include a copy of the bill(s) showing the medical expenses incurred and submit a copy of the operative report.**

| Treating Surgeon's Name | Phone Number: | Fax Number: |
|---|---|---|
| Address (Street) (City) (State) (Zip Code) | | |
| Claimant Name | Social Security Number | |
| Primary Diagnosis/ICD-9 Code | Secondary Diagnosis/ICD-9 Code | |

**Surgical Procedure Code(s):**_____**Surgery Date:** _____ **(MM/DD/YYYY)**

**Any prior treatment for same/similar condition?** ____ **Yes** ___**No**

**If so, list dates of prior treatment**_____

**Referring Doctor's Name:**

**Referring Doctor's Address: (Street) (City) (State) (Zip Code)**

**FRAUD NOTICE: Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties. This includes Attending Physician portions of the claim form.**

**Doctor's Signature (completing this form):** _____ **Date:** _____ **(MM/DD/YYYY)**

**Phone Number: ( )**_____ **Fax Number: ( )**_____

**Section 5 Hospital Confinement/Hospital Intensive Care Unit Confinement Benefits**

**Refer to your certificate for required proof of loss requirements. Ask your medical provider to complete the following section. Include a copy of the hospital bill(s) sowing the admission and discharge dates, the daily room charge(s) and the medical expenses incurred**

| Hospital Name | Phone Number : ( ) |
|---|---|
| Hospital Address: (Street) (City) (State) (Zip Code) | |
| Admitting Doctor's Name : | Phone Number : ( ) |
| Admitting Doctor's Address: (Street) (City) (State) (Zip Code) | |

**Hospital Confinement Dates : From** _____ **(MM/DD/YYYY)** **To** _____ **(MM/DD/YYYY)**

**Intensive Care Unit Confinement Dates : From** _____ **(MM/DD/YYYY)** **To** _____ **(MM/DD/YYYY)**

| Admitting Diagnosis/ICD-9 Code : | Secondary Diagnosis/ICD-9 Codes : |
|---|---|

**Any prior treatment for same/similar condition?** ___**Yes** ___**No If yes, dates of prior treatment** _____ **(MM/DD/YYYY)**

| |
|---|
| **If hospital confinement is for pregnancy or pregnancy complications, please provide the date the pregnancy was diagnosed** _____ **(MM/DD/YYYY)**<br>**Date of delivery : _____ (MM/DD/YYYY) Type of delivery : ____Vaginal ____C-section Procedure Code for delivery_____** |

| | |
|---|---|
| **Referring Doctor's Name:** | **Phone Number : ( )** |
| **Referring Doctors Address: (Street) (City) (State) (Zip Code)** | |

**<u>FRAUD NOTICE</u>: Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties. This includes Attending Physician portions of the claim form.**

| | | |
|---|---|---|
| **Doctor's Signature (completing this form):** | | **Date :** |
| **Tax ID or SSN :** | **Phone Number: ( )** | **Fax Number: ( )** |

**Section 6 The following sections to Be Completed by Physician**

| | |
|---|---|
| **Patient's Name** | **Patient's Date of Birth** |

**Provide the diagnosis(es), the date of diagnosis, and the ICD-9 code(s) for the conditions for which you are treating this patient.**

| Diagnosis | Date of Diagnosis | ICD-9 Code |
|---|---|---|
| | _____ (MM/DD/YYYY) | |
| | _____ (MM/DD/YYYY) | |
| | _____ (MM/DD/YYYY) | |

**Has this patient been treated for this same or similar condition in the past prior to this occurrence? ___Yes ___No**

| Diagnosis | First Date of Treatment | Referring Doctor's Name and Telephone |
|---|---|---|
| | | |
| | _____ (MM/DD/YYYY) | |
| | _____ (MM/DD/YYYY) | |

**<u>FRAUD NOTICE</u>: Any person who knowingly files a statement of claim containing false or misleading information is subject to criminal and civil penalties. This includes Attending Physician portions of the claim form.**

| | |
|---|---|
| _____<br>**Medical Provider's Name(Please Print)** | **( )_____( )_____**<br>**Phone Number Fax Number** |
| _____<br>**Medical Provider's Signature** | _____<br>**(MM/DD/YYYY)** |

Phone 1.800.325.4368 Fax 1.800.880.9325

# Authorization for Colonial Life & Accident Insurance Company

For the purpose of evaluating my eligibility for insurance and eligibility for benefits under an existing policy/certificate including checking for and resolving any issues that may arise regarding incomplete or incorrect information on my application or claim forms, I hereby authorize the disclosure of the following information about me and, if applicable, my dependents, from the sources listed below to Colonial Life & Accident Insurance Company (Colonial Life) and its duly authorized representatives.

Health information may be disclosed by any health care provider or institution, health plan or health care clearinghouse that has any records or knowledge about me including prescription drug database or pharmacy benefit manager, or ambulance or other medical transport service. Health information may also be disclosed by any insurance company, Medicare or Medicaid agencies or the Medical Information Bureau (MIB). Health information includes my entire medical record and insurance claim history but does not include psychotherapy notes. Non health information including earnings or employment history or any other facts deemed appropriate by Colonial Life to evaluate my application or claim forms may be disclosed by any entity, person or organization that has these records about me, including but not limited to my employer, employer representative and compensation sources, insurance company, financial institution or governmental entities including departments of public safety and motor vehicle departments. Any information Colonial Life obtains pursuant to this authorization will be used for the purpose of evaluating and administering my claim for benefits. Some information obtained may not be protected by certain federal regulations governing the privacy of health information, but the information is protected by state privacy laws and other applicable laws. Colonial Life will not re-disclose the information unless permitted or required by those laws. Re-disclosed information may no longer be protected by federal privacy laws. This authorization is valid for two (2) years from its execution or the duration of my claim, whichever is earlier and a copy is as valid as the original. I know that I or my authorized representative may request a copy of this authorization and access to this information. This authorization may be revoked by me or my authorized representative at any time except to the extent Colonial Life has relied on the authorization prior to notice of revocation or has a legal right to contest coverage under the contract or the contract itself. If revoked, Colonial Life may not be able to evaluate my claim or eligibility for benefits. I may revoke this authorization by sending written notice to: Colonial Life & Accident Insurance Company, Claims Department, P. O Box 100195, Columbia, SC 29202-3195.

You may refuse to sign this form; however, Colonial Life may not be able to evaluate and administer your claim. I am the individual to whom this authorization applies or that person's legal Guardian, Power of Attorney Designee, Conservator, Beneficiary or personal representative.

X_____ XXX-XX-_____ _____

(Signature) (Social Security Number — last 4 digits) (Date of Birth)

_____ _____

(Printed name of individual subject to this disclosure) (Date Signed)

If applicable, I signed on behalf of the insured as _____(indicate relationship).

If legal Guardian, Power of Attorney Designee, Conservator, Beneficiary or personal representative.

_____ _____ _____

(Printed name of legal representative) (Signature of legal representative) (Date Signed)